Employment Application

POSITION APPLIED FOR	DATE				
Type of Employment Desired: 🗅 Full Time 🗅 Part Time 🗅 Temporary 🗅 Intern/Co-Op					
Referral Source: 🗅 Internet/Website 🗅 Classified Ad 🗅 Walk In 🗅 Employee Referral					
Employment Agency/Recruiter					
□ Other					

Note: Applications who may need help in completing this application or required reasonable accommodations should advise the interviewer immediate.

Last DRESS:	City (ytime Number) Evening Number		Zip Code) Other Number Yes	No
Street LEPHONE NUMBERS: () Da AIL: Are you at least 18 years of age? • If NO, can you furnish a work perm	City (ytime Number) Evening Number	()Other Number	
LEPHONE NUMBERS: () Da AIL: Are you at least 18 years of age? • If NO, can you furnish a work perm	ytime Number) Evening Number	()Other Number	
Da AIL: Are you at least 18 years of age? • If NO, can you furnish a work perm	ytime Number			Yes	
AIL: Are you at least 18 years of age? • If NO, can you furnish a work perm	·			Yes	
Are you at least 18 years of age? • If NO, can you furnish a work perm					No
• If NO, can you furnish a work perm					No
• If NO, can you furnish a work perm					
	it?				
Upon employment, can you provide p				🛛	
	roof of U.S. citizenship or at	nthorization to work in the U	IJ.S.?	🗅	
Are you related to any active employee	x <i>y</i>				
• If YES, Name					
Have you ever been discharged or force	ed/permitted to resign from	a job?			
If YES, Please explain					
Have you ever been convicted of or pl	eaded guilty or nolo contend	ere (no contest) to any offen	nse other than a m	inor	
traffic violation?				🗅	
(This includes misdemeanors. A crimin misrepresentation, or omission to state a		ar you from employment; but	a falsification,		
• If YES, or you are unsure, please exp	ain				

I understand that if I am employed, I am obligated to report immediately to Company Management any event that would cause any of the answers indicated above to become inaccurate in any manner.

Employment History (for the past 10 years) List your past employers, assignment/internships including any military experience in the U.S. Armed Forces, or volunteer activities for the last 10 years, starting with the most recent. All employers will be contacted to verify information provided. Explain any gaps in employment in the comment section. **Please do not merely attach your resume – all sections must be completed in full.**

FROM	(Month/Year)	ТО	(Month/Year)	JOB TITLE		
EMPLOYER		LOCATION (CITY & STATE)				
IMMEDIATE SUPERVISOR & TITLE TELEPHONE						
REASON FOR LEAVING				MAY WE CONTACT YOU UYES NO (<i>Name & Phone</i>)		
ANNUAL BASE SALARY / HOURLY	RATE	OTHER PAY (BONUS, COMMISSION,		TOTAL COMPENSATION		
\$		INCENTIVES)		\$		
Please summarize the nature of work	performed.	Γ.				
		1				
FROM	(Month/Year)	ТО	(Month/Year)	JOB TITLE		
EMPLOYER		LOCATION (CITY & STATE)				
	_					
IMMEDIATE SUPERVISOR & TITLE	Ť			TELEPHONE		
REASON FOR LEAVING				MAY WE CONTACT YOU UYES NO (Name & Phone)		
ANNUAL BASE SALARY / HOURLY	RATE	OTHER PAY (BONUS, COMMISSION,		TOTAL COMPENSATION		
\$		INCENTIVES) \$		\$		
Please summarize the nature of work	performed.	Ψ		▼		
FROM	(Month/Year)	ТО	(Month/Year)	JOB TITLE		
EMPLOYER LOCATION (CITY & STATE)						
IMMEDIATE SUPERVISOR & TITLE TELEPHONE						
REASON FOR LEAVING				MAY WE CONTACT YOU ロYES ロNO (Name & Phone)		
ANNUAL BASE SALARY / HOURLY	RATE	OTHER PAY (BONUS, COMMISSION,		TOTAL COMPENSATION		
\$		INCENTIVES) \$		\$		
Please summarize the nature of work performed.						
FROM	(Month/Year)	ТО	(Month/Year)	JOB TITLE		
EMPLOYER		LOCATION (CITY & STATE)				
IMMEDIATE SUPERVISOR & TITLE TELEPHONE						
REASON FOR LEAVING				MAY WE CONTACT YOU 및 YES 및 NO (Name & Phone)		
ANNUAL BASE SALARY / HOURLY	RATE	OTHER PAY (BONUS, COMMISSION,		TOTAL COMPENSATION		
\$		INCENTIVES) \$		\$		
Please summarize the nature of work	performed.	1.				

Employment History (Continued)

LOCATION (CITY & STATE)	TELEPHONE
	TELEPHONE
	MAY WE CONTACT YOU YES NO (Name & Phone)
OTHER PAY (BONUS, COMMISSION, INCENTIVES)	TOTAL COMPENSATION
\$	\$
h/Year) TO (M	<i>Aonth/Year)</i> JOB TITLE
LOCATION (CITY & STATE)	
	TELEPHONE
	MAY WE CONTACT YOU □ YES □ NO (Name & Phone)
OTHER PAY (BONUS, COMMISSION, INCENTIVES)	TOTAL COMPENSATION
\$	\$
<i>d.</i>	
	\$ ed. h/Year) TO (M. LOCATION (CITY & STATE) OTHER PAY (BONUS, COMMISSION, INCENTIVES)

Educational Background

	School Name & Location (City & State)	# of Years Completed	Major	Type of Degree/Diploma Earned (<i>if any</i>)
High School				
College				
Other				

Skills Information

Computer Programs, Applications & Software:	Foreign Language(s)	Written Spoken	

List any Special accomplishments, certifications, publications, awards, etc.

Exclude any information that would reveal race, color, religion, sex, national origion, citizenship, age, disability, or any other similary protected status.

Acknowledgement

I certify that all answers given in connection with my application for employment are true and complete to the best of my knowledge. I freely and voluntarily authorize Century 21 Construction Corp (the "Company") and/or its designee, to make a thorough investigation of past employment, education, criminal record (convictions), credit history, driving record, and other items or activities that may be deemed necessary to determine my suitability for employment. I release the Company and its employees, agents and affiliates from any and all liability whatsoever for requesting such information.

I understand that, if hired, my status is that of an employee-at-will and that I have no contractual right, express or implied, to remain an employee of the Company. I understand that no representative of the Company other than the President has the authority to enter into any agreement contrary to the foregoing. In consideration of my employment, I agree to conform to all policies and procedures of the Company and agree that my employment can be terminated with or without notice, at any time, at the option of the Company or myself.

I hereby certify that I have read and understand the foregoing statements, and that each of my responses in this application are true and complete. Further, I understand that any misrepresentation or omission to state a material fact may constitute sufficient cause for cancellation of this application, or separation from employment if I am employed.

The Company is an Equal Opportunity Employer who hires without regard to race, color, creed, religion, sex, national origin, citizenship, age, disability, medical condition, marital status, veteran status, or any other protected category.

This application is considered active for a period of time not to exceed (30) days. At the conclusion of this time, if I have not heard from the Company and still wish to be considered for employment, it will be necessary to reapply and fill out a new application form.

Date

Signature

Print Name

Consumer Notification

Please be advised that a consumer report is being obtained from a consumer-reporting agency for the purpose of evaluating you for employment, promotion, reassignment or retention as an employee.

THE FOLLOWING SECTION IS INTENDED TO COLLECT INFORMATION THAT IS NOT CONSIDERED PART OF THE APPLICATION FOR EMPLOYMENT FORM. HOWEVER, THE INFORMATION IS CRITICAL AND REQUIRED AS PART OF THE COMPANY'S HIRING PROCESS. THEREFORE, AFTER COMPLETING THIS PAGE, PLEASE PLACE AND SEAL IT IN THE ENVELOPE PROVIDED.

Thank You

Name:			
List all other last names you	have used in the past:		
Highest degree of education	earned:	Year of Graduation:	
(i.e., High School Diploma,	G.E.D., Associates Degree, Bachelors Degree	ee, etc.)	
S.S. #:	Date of Birth:	Drivers License #:	State:
	sses utilized for any and all purposes for the		
		Dates: from_	to
		Dates: from	to

Authorization & Release

I.

_, of my own free will, without promise of immunity, threats, or coercion, agree to allow Century 21 Construction Corp (the "Company"), or its designee, to conduct a background investigation which may include a conviction check, credit report, Department of Motor Vehicle report, and/or contact with one or more credit bureaus or similar agencies acting on behalf of the Company to conduct an investigation or produce a consumer report within the meaning of the Fair Credit Reporting Act, Public Law 91-508. I understand that I have the right to request, in writing, additional disclosures under the provisions of the Fair Credit Reporting Act.

I agree that the investigation results and its conclusions may be used by the Company as part of the employment process. I also understand that if employment is granted, the company may obtain further information through subsequent investigations by a consumer-reporting agency so as to update, renew, or extend my employment, unless a new authorization is required under state law. I hereby authorize the Company and/or its designee to contact any of my past employers or listed references, educational institutions or governmental agencies both orally and/or in writing, and to receive information from such individuals.

I have received a separate consumer notification that a consumer report may be requested and used for the purpose of evaluating me for employment, promotion, and/or retention as an employee. I understand that the results of this background investigation and the conclusions drawn from it may prove unfavorable to me.

In order to verify my identity for purposes of the background investigation, I voluntarily release the following information, including my date of birth, and fully understand that age is not a consideration in employment. This information is being requested solely for purposes of conducting a background investigation.

I authorize all persons who may have information relevant to this investigation to disclose to the Company or its designee, and I release all persons from liability due to such disclosure. I further authorize that a photocopy of this authorization be considered as valid as an original.

Date

Signature